

Our ref.: 6006-12/IPCC/AR5

To the Executive Heads of
International and other Organizations

Geneva, 3 July 2012

Sir/Madam,

I have the honour of addressing you on the matter of the Expert Review of the Working Group III (WGIII) Contribution to the IPCC Fifth Assessment Report, *Climate Change 2014: Mitigation of Climate Change*.

The IPCC decided at its 28th Session in Budapest, Hungary, in April 2008 to prepare a Fifth Assessment Report (AR5) according to IPCC Principles and Procedures. Following a Scoping Meeting in Venice, Italy, in July 2009, the outline of the WGIII contribution to AR5 was approved at the 10th Session of Working Group III and accepted by the 31st Session of the IPCC, both meeting in Bali, Indonesia, in October 2009. The Panel also decided that the WGIII contribution to AR5 would be completed in April 2014.

Following an Intergovernmental Panel on Climate Change (IPCC) call for nominations in January 2010 to member governments and observer organizations for experts to participate in the WGIII AR5, Coordinating Lead Authors, Lead Authors and Review Editors were selected by the WGIII Bureau in May 2010 from the large number of nominations received. The authors are now working on a first draft report [First Order Draft (FOD)] of the WGIII contribution to AR5, which will be available for expert review from **20 July 2012 to 14 September 2012**.

The expert review of the FOD is a key element of the IPCC assessment process. The purpose of this expert review is to help ensure that the report provides a balanced and comprehensive assessment of the latest scientific findings. The IPCC Procedures state that the expert review process shall be objective, open and transparent, with a wide circulation that aims to involve as many independent experts as possible in the IPCC process, seeking a range of views, expertise, and geographical representation. In addition, the review shall be undertaken by experts nominated by governments and observer organizations.

The call for nominations in January 2010 did not specifically ask for nominations for the role of Expert Reviewer. All those previously nominated for any role in WGIII AR5 by governments and observer organizations but not selected are informed separately about the expert review and invited to register.

Furthermore, Working Group III of the IPCC invites governments and observer organizations to encourage additional experts to register for the expert review of the First Order Draft (FOD) of the WGIII contribution to the IPCC's Fifth Assessment Report (AR5). Registration will allow them access to the FOD, which will be available for review from 20 July 2012 to 14 September 2012. They are invited to register via the following link:

<http://www.ipcc-wg3.de/ar5review/registration/>

After registration, they will receive a personalized email with login details and instructions to access the FOD for the period of 20 July - 14 September. On the FOD page we will also provide a template into which their comments on the FOD should be inserted and uploaded as well as the instructions for completing the comment template and the timeline for uploading their comments.

Please note that the entire content of the WGIII FOD is confidential and should not be cited, quoted or distributed, and individualized username/password pairs are not to be shared. The WGIII TSU will monitor access and disable accounts in case of suspicious activities. Finally, please remember that the entire expert community can participate in the review of the FOD after completing the registration process with the WGIII TSU. IPCC Working Groups are actively seeking a large participation by experts, encompassing the range of scientific, technical and socio-economic views, expertise, and geographical representations.

As a reminder, the expert review of the FOD is an expert review only. The government and expert review of the Second Order Draft of the WGIII AR5 will follow in February 2013.

Yours sincerely,



(Renate Christ)
Secretary of the IPCC