I. **Venue**

The International Symposium on the Unexpected Increase in Emissions of Ozone-Depleting CFC-11 will be held from 25 to 27 March 2019. The meeting will take place at the following venue:

The Press Room, M Building  
Vienna International Centre  
United Nations Office at Vienna  
Wagramerstrasse 5  
1400 Vienna  
Austria  

II. **Meeting Times**

The meeting will start at 10 a.m. on Monday, 25 March 2019 and at 9 a.m. on Tuesday and Wednesday. The meeting will conclude on Wednesday, 27 March 2019 before 6 p.m. There will be a reception held on Monday evening right after the first meeting day is adjourned.

III. **Visa information**

Visa requirements to enter Austria vary greatly between nationalities and it is therefore essential to check visa requirements before travelling. Visas must be obtained prior to arrival in the country and it is the responsibility of each participant to obtain the required entry visa to Austria. Please note that a Schengen visa is required, even for transiting through Schengen-zone European countries. If you require a Letter of Invitation, contact Susan McFadden (email: susan.mcfadden@nasa.gov). Further information can be found at the following link: [http://www.bmeia.gv.at/en/travel-stay/entry-and-residence-in-austria/entry-and-visa/schengen-visa/](http://www.bmeia.gv.at/en/travel-stay/entry-and-residence-in-austria/entry-and-visa/schengen-visa/).

IV. **Hotel accommodation**

A list of hotels located near the meeting venue can be found at the following link: [https://www.sparc-climate.org/wp-content/uploads/sites/5/2018/09/Hotel-list-Vienna.pdf](https://www.sparc-climate.org/wp-content/uploads/sites/5/2018/09/Hotel-list-Vienna.pdf). Participants are responsible for making their own bookings for hotel accommodation directly with hotels and are advised to do so as soon as possible in order to take advantage of preferred accommodation and because of other events taking place in Vienna at the same time. Participants are advised to request the United Nations rate when making bookings in order to benefit from preferred rates.

V. **Health requirements and medical facilities**

Visitors to Austria are required to pay for health services. Participants travelling to Austria are therefore strongly advised to obtain medical insurance before leaving their home country. The Secretariat will not assume responsibility for health-care services for meeting participants in Austria.

No immunizations are required to enter Austria, although participants are advised to make sure that their tetanus, diphtheria and polio vaccinations are up to date before travelling.

First-aid and emergency services will be available at the venue throughout the meeting and a United Nations joint medical services clinic is located at the venue. The closest hospital to the venue is located at the following address:

Vienna General Hospital  
(Allgemeines Krankenhaus)  
Währinger Gürtel 18-20  
1090 Wien  
Tel: (+43 1) 40400-01964 or 3954
VI. Identification badges

Bring a valid passport or identification card when you come to pick up your badge. You can collect your identification badge at the Vienna International Centre from 8:00 a.m. to 9:30 a.m. on Monday, 25 March 2019. The badges are programmed to allow access to the conference centre and must be worn at all times within the conference centre for the duration of the meetings. The loss of an identification badge should be communicated to Susan McFadden (+1-650-402-5031) immediately, so that a replacement can be issued.

For any questions regarding registration for the meetings, please contact Susan McFadden (email: susan.mcfadden@nasa.gov).

VII. Local transportation and safety

A. Local transportation

Participants are responsible for making their own arrangements for transportation to and from the airport and their hotels and the Vienna International Centre.

An airport bus service operates between the Vienna International Airport and Morzinplatz (U1/U4 metro station at Schwenenplatz) at a cost of 8 euros for a single journey, including luggage. Journey time is approximately 20 minutes. Buses leave the airport for Morzinplatz at 1.20 a.m. and 2.50 a.m., then every 30 minutes from 4.50 a.m. to 12.20 a.m. Buses leave Morzinplatz for the airport at 12.30 a.m. and 2 a.m., then every 30 minutes from 4 a.m. to 11.30 p.m.

There is also a bus service between the Vienna International Centre (next to the Kaisermühlen/Vienna International Centre station on the U1 metro line) and Vienna International Airport. The fare is 8 euros for a one-way ticket and 13 euros for a return ticket, and the travel time is approximately 20-45 minutes, depending on the time of day of travel. Buses leave the airport for the Vienna International Centre every hour from 7.10 a.m. to 8.10 p.m. and leave the conference centre for the airport every hour from 6.10 a.m. to 7.10 p.m.

The City Airport Train (CAT) transports passengers between the CAT terminal in Vienna (the Wien Mitte/Landstrasse station on U3 and U4 metro lines) and Vienna International Airport. The fare is 12 euros for a one-way ticket and 19 euros for a return ticket, and the travel time is approximately 16 minutes. Trains leave the airport for Wien Mitte/Landstrasse every 30 minutes from 6.06 a.m. to 11.36 p.m. and leave Wien Mitte/Landstrasse for the airport every 30 minutes from 5.36 a.m. to 11.06 p.m.

To access the Vienna International Centre from the city centre, take underground line U1 in the direction of Leopoldau until you reach Kaisermühlen/Vienna International Centre, then follow the signs to Gate 1 of the Vienna International Centre, the main entrance. The conference centre is also easy to reach by car via the A22 motorway or from the city centre via the Reichsbrücke.

If arriving by taxi, passengers should ask the driver to drop them off at Wagramer Strasse 5, Gate 1 for registration. FYI: For departures, a taxi may be requested at UN Security and Safety Services, Gate 1. An additional fee is charged for taxis ordered by telephone. The customary tip in Austria for taxi drivers is 10% of the fare. Please note that there may be an extra charge for luggage, which is not shown on the meter.

B. Useful links

- https://www.wien.info/en
- http://www.austria.info/uk

C. Safety

Although Vienna is a comparatively safe place and violent crime is rare, there are incidences of pickpocketing and minor theft. Participants are advised to pay particular attention at the airport, around the railway station and in busy areas of the city, and not to leave their luggage unattended at any time.

VIII. Local currency

The currency of Austria is the Euro. Bank Austria-Creditanstalt has branches on the first floor of the C-Building and on the entrance level of the D-Building of the conference centre, which provide full banking services. Opening hours are from 9.00 a.m. to 3.00 p.m. on Monday, Tuesday, Wednesday and Friday and from 9.00 a.m. to 5.30 p.m. on Thursday.
IX. **Weather and local time information**

The average temperature in Vienna in March ranges from 1°C to 10°C (33°F to 50°F).
The standard time zone in Vienna in March is GMT +1 hours.

X. **Official language**

The official language of Austria is German, with most citizens speaking at least one other language. English is widely spoken.

XI. **Other practical information**

A. **Phone access codes**

The country code for Austria is 43 and the area code for Vienna is 1.

B. **Electrical power supply**

The electric power in Vienna is 220-240 volts, running at 50Hz, and the primary socket types are Schuko and Europlug (see figure below). Participants are strongly encouraged to carry their own electrical adapters for use with laptops and other electrical appliances, as the Secretariat will not be able to provide them.

![Electrical plug types]

C. **SIM cards for cellular phones**

Local SIM cards that can be used with unlocked phones are available from any post office or news stand. A valid passport is required for purchase.

*Post office, telephones and faxes*

A post office on the first floor of the C-Building of the Vienna International Centre (ext. 4986) provides all regular postal services, including a fax service, from 8 a.m. to 6 p.m. Monday to Friday.

D. **Restaurants and cafes**

The cafeteria is located on the ground floor of the F-Building. It is open on weekdays from 7.30 a.m. to 10 a.m. for breakfast and from 11.30 a.m. to 2.30 p.m. for lunch. The coffee corner in the cafeteria is open from 8.30 a.m. to 3.30 p.m.

The coffee corner in the C-Building (C04) and in the M-Building (MOE) (offering a new sandwich concept and premium coffee) is open from 9 a.m. to 4:30 p.m.

The cocktail lounge/bar is located in the F-building. It is open from 11.30 a.m. to 8 p.m. Monday to Thursday and from 11.30 a.m. to 9 p.m. on Friday.

The à la carte fine dining restaurant is located in the F-building (entrance through the cocktail lounge/bar). It is open from 11.30 a.m. to 2.30 p.m. (reservations are strongly recommended; please send requests by email to RestaurantVIC@eurest.at no later than 11.30 a.m. on the day that the booking is required).

Additional information, including the weekly cafeteria menu and the restaurant menu, can be found at the following link: [http://www.eurest.at/unido/](http://www.eurest.at/unido/).